

JOB TITLE: Muskeg Meadows Assistant Groundskeeper

DESCRIPTION:

Assists with the groundskeeping operations of Muskeg Meadows Golf Course.

SUPERVISION: The Head Groundskeeper and Wrangell Golf Club, Inc, Board of Directors will supervise this position.

REQUIREMENTS:

- Age - Must be at least 18 years of age
- Background Check - Fingerprints and background check required. The cost for obtaining fingerprints will be reimbursed.
- Valid Driver's License - Required and must be able to operate a motorized vehicles and equipment such as mowers.
- Must have basic equipment skills to use and maintain mowers, weed eaters, pressure washers, blowers, etc.
- Must be able to work independently.
- Must be able to lift 50 lbs. Work requires moderate to strenuous physical exertion, including walking, bending, lifting, carrying and the use of hand and power tools.
- Must be dependable and safety conscious.
- Must be able to present a welcoming, personable, and service-oriented attitude to the customers of Muskeg Meadows.
- Must be willing to work weekends, evenings, and holidays. Overtime may be required.

WORKING CONDITIONS:

Work will be outside in all weather conditions.

DRUG AND ALCOHOL POLICY:

Muskeg Meadows has a strict Drug and Alcohol Policy with zero tolerance. Any employee suspected of being at work under the influence of drugs or alcohol will be subject to termination.

DUTIES AND RESPONSIBILITIES:

- Responsible for groundskeeping duties, including, but not limited to:
 - Thatching, mowing, weed-eating, fertilizing
 - Cleaning porta potties
 - Maintain golf carts - clean, check fuel and oil
 - Check equipment for fuel, oil, and grease and perform maintenance with each use
 - Responsible for routine maintenance and keeping accurate maintenance records

- Prepare grounds for tournaments
- Clear brush, clean culverts and ditches as needed
- Empty all garbage on course
- Pressure wash buildings and shelter as needed
- Assist with set-up and take-down of driving range nets, shelter wind breaks, and other pre-season and post-season set up
- Other duties may be assigned

SALARY:

Wage is \$14 - \$16 per hour, DOE. This is a seasonal position. There are no benefits offered with this position. Overtime may be required.

STATEMENT OF UNDERSTANDING:

I understand the items in this job description, and also understand that failure to comply could result in disciplinary action or termination by my supervisor or the Board of Directors.

SIGNED: _____